



M.V. BEATTIE ELEMENTARY SCHOOL



“ROAR” = Respect + Ownership + Attitude = Build Positive Relationships

Mission Statement

At M.V. Beattie, we are committed to creating a learning environment that is happy, safe and inclusive, where everyone is valued. We strive to provide meaningful experiences that develop creative and critical thinking in our diverse learners.

Wild CATS = Our mission is to encourage students to be Creative, Academic, Thoughtful and Successful.



School District Address:

School District #83
PO Box 129
220 Shuswap Street, N.E.
Salmon Arm, B.C.
V1E 4N2
Tel: 250 832-2157

School Address:

PO Box 249
1308 Sicamous St.
Enderby, B.C.
V0E 1V0
Tel: 250 838-6434
Fax: 250 804-7790
Email: mvb@sd83.bc.ca

School Hours:

First Bell	8:05
Recess	9:35
Recess Ends	9:50
Lunch	11:22
Lunch Recess	12:07
Lunch Recess Ends	12:10
Dismissal	2:08

Office Hours:

Monday – Friday
7:45 am – 2:20 pm

Student Name: _____

Division: _____

Teacher: _____

School Web Site: www.mvb.sd83.bc.ca

Welcome to M.V. Beattie Elementary

We are very honoured to be the Principals of M. V. Beattie school. We are both grateful and humbled by the privilege of working in such a caring and supportive community. We are looking forward to further strengthening connections and relationships with all the people who give life and personality to this school community. We appreciate the patience, support and the help everyone has so graciously given to our staff and most importantly our students.

Our ROAR values will guide us, provide a base from which to make strong decisions and help our students become the best that they can be!

Thank you in advance for all your support from home. We look forward to working together and to a great year.

Laura Tomlinson, Principal

Lindsay Abbott, Vice Principal

Welcome from PAC

M.V. Beattie is fortunate to have a dedicated group of parents involved with the Parent Advisory Council who are committed to helping staff make our school a fantastic place to learn and grow. We would like to extend a warm welcome to all parents and guardians of children at M.V. Beattie and a special welcome to all our new families. We value your thoughts and opinions and would love to see you at our meetings where you can learn more about how we support our school. We are very proud of our school. Please feel free to contact us with any ideas, thoughts or concerns.

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2026 – 2027 School Calendar



Sept. 09	School Opens
Sept. 18	Last Day of Gradual Entry for Kindergarten
Sept. 21	Pro-D Day
Sept. 30	National Day for Truth and Reconciliation
Oct. 12	Thanksgiving
Oct. 23	Pro-D Day
Oct. 26	Student-Teacher-Family Conferencing Day
Nov. 11	Remembrance Day
Dec. 18	Last Day prior to Winter Vacation (Dec. 21 – Jan. 01)
Jan. 04	School reopens
Jan. 18	Pro-D Day
Feb. 12	Pro-D Day
Feb. 15	Family Day
Mar. 12	Last Day prior to Spring Vacation (Mar. 15 – Mar.29)
Mar. 30	School reopens
Apr. 19	Pro-D Day
Apr. 30	Pro-D Day
May 24	Victoria Day
June 27	Last Day prior to Summer Vacation

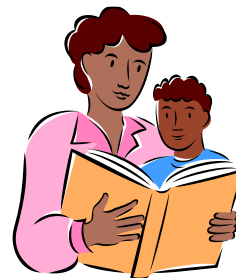
My Class Beliefs Are:

1. _____
2. _____
3. _____
4. _____
5. _____

Parent Involvement:

Children's learning is always enhanced when parents take an active and sincere interest in what is happening. There are different ways that parents support their child's learning at M.V. Beattie School. Some of these are:

- reading to/with your child every day
- talking to children about what they are learning
- assisting in school activities, field trips, sport events, etc.
- providing a quiet place and time for homework
- keeping in touch with teachers through this student planner or email
- helping in the classroom
- supporting/participating in the Parent Advisory Committee



Parents' Roles at School:

We encourage parents to become involved in our school! Check out the display boards and the upcoming events board at the front of the school. Please feel comfortable to drop in for a chat.

Visitors:

For student safety we ask that all visitors please report to the office, and those remaining at the school to please wear a visitor's pass. This does not apply during student drop off and pick up times.

Safe Arrival:

We ask that parents phone the school, or email (mvb@sd83.bc.ca) if your child is going to be absent. The school will phone home when a student is unaccounted for to ensure our students are safe. Your phone call saves considerable time and effort.



Reporting to Parents:

Teachers will formally report to parents about their child's progress 3 times during the school year beginning with our "Student-Teacher-Family Conferences" in October. At least 1 other less formal contact will be made during the year. Formal Learning Updates will be sent home in December, March and June.



Parent/Teacher Interviews:

Interviews are available upon request after each reporting period. Teachers are available during the school year to discuss your child's progress. Please feel welcome to phone the school to set up an appointment.

Planners:

All students are expected to bring their planner to school and home every day. This enables students, teachers and parents to communicate effectively daily. We ask parents to check and sign the planner each day.



Student Placement:

The placement of each child is carefully discussed by a group comprised of the child's present teacher, other teachers who have been involved in the student's learning, along with the administrative staff. The resulting placement will consider the whole child.

The following factors are considered when grouping students.

- Class composition including special needs/requirements
- Class size
- Social/cultural/behavioural issues
- Diversity in development (academic, social, emotional)
- Physical/social maturation
- Siblings and relations
- Instructional groupings



Parents with *specific educational concerns* that may require a special placement for their child should request a meeting with the Principal late May.

The final decision regarding student placement rests with the school Principal.

Support Services:

The Learning Resource Program's goal is to meet the needs of children who have learning differences, including those with gifted abilities. Students may be assisted on a regular basis or for a short period of time either in the Learning Resource Room or in the classroom. Usually, concerns are identified by classroom teacher(s), and a referral is made to the Learning Resource Teacher after consent is received from the parent.

We also have Itinerant staff who offer the following services upon the school's request:

- Counselling
- Speech and Language Pathology
- Deaf and Hard of Hearing Support
- English as a Second Dialect

Should you feel your child requires any of these services, please speak to the classroom teacher or the Learning Resource Teacher.

Indigenous Education Program:

We are proud of our Indigenous Education program, students and activities. Our Indigenous Education support staff provides educational, social and cultural support to our Indigenous students. We have an Indigenous Education room that provides a place for students to work and participate in various cultural activities.

Breakfast and Lunch Program:

Any students who do not have a full lunch or who may have forgotten their lunch can get sandwiches, granola bars and fruit at the NOL room.



Student Activity Fees:

While school fees are not mandatory, when we surveyed parents at M.V. Beattie 80% voted in favour of having student activity fees to support the many activities that go on at our school such as: cultural performances, skiing, swimming, ninja camp, agenda books, and other special events (symphony, art fair, etc.). We will provide as many opportunities as we can for all students based on what we collect and can afford from voluntary student fees. Our school activity fee is \$20 per student.

Agenda Books:

All students in grade 1-6 require a M.V. Beattie Agenda Book at a cost of \$10 (this fee is permitted by legislation).

Supply Fees:

Our supply fee is \$35 per student (these fees are also permitted by legislation) and have been supported by parents due to being so cost effective. Teacher will purchase and distribute supplies to students for their use.

Field Trips:

Throughout the year, teachers may ask for a fee for a field trip. Our policy is that all students should have equal opportunity for field trips. However, whether the individual classes can support a field trip will be based on the collection of voluntary fees. If a family is experiencing financial hardship, please contact the Principal for alternative arrangements.

Student Property:

Where possible, all student property should be clearly marked with the owner's name. This practice simplifies the recovery of lost items. We request parents' support in keeping unnecessary personal belongings, items of value, or unnecessary amounts of money away from the school. Considerable distress is caused to children and parents when toys, gifts or items of value are damaged or lost. Also, much valuable teaching and learning time can be lost in the search to recover such articles. Parents' co-operation in this matter is vital since the school is unable to accept responsibility for personal belongings that are damaged or go missing.

Lost and Found:

Over the course of each term, we accumulate numerous items of lost clothing. The lost and found boxes are in the foyer by the office. Students and parents can view the contents at any time. At the end of each term, clothing will be displayed to all students and parents. Any unclaimed items will be sent to *Twice But Nice*.



Newsletters:

A newsletter comes out about once a month and is emailed to each home (please ensure we have your home email address). It can also be found on our website. If your child is involved in community sports/activities, please consider sending us a photo and description to include in our “Wildcats in the Community” section. We welcome and encourage submissions.



Homework:

In Primary grades, formal homework is only occasionally assigned, except for nightly home reading. Research has shown the children who excel in school are those who have been exposed to books in their early years (aged 0 to 12). Establishing a daily/nightly story time with your child is one of the most valuable learning situations you can provide.



Intermediate students should spend up to 10-30 minutes a day on weekdays completing homework. This time may be spent completing formal assignments or practicing an existing skill. Parents may wish to encourage the following:

- reading for fun
- practicing arithmetic facts
- studying spelling words
- practicing penmanship



Part of our homework policy is that parents are informed through the planner of formal homework assignments. We ask that parents sign the planners each night to indicate that they are aware of the homework assigned. If you feel that your child is unable to complete homework assignments within a reasonable time, we ask that you notify the teacher through the planner.

Indoor Footwear:

Outdoor footwear is not permitted in the school building. In order to keep our school clean, students are asked to have a pair of indoor shoes available to wear inside the building. Running shoes are suitable for this. For safety and health reasons, stocking feet are not permitted.

Phone Pass Policy:

Students are asked to use the school phone for emergencies only. Forgotten homework is not considered an emergency. Arrangements to visit friends should be done before arriving at school. Parents can assist by ensuring that there are notes in planners if a child's plan for after school is different than the usual plan. Students should ask their teacher for a phone pass if there is an emergency.

Phone Messages:

We have a telephone answering machine which is in use when no one is available in the office. It is checked regularly during the day for messages, especially at recess, lunch and just prior to afternoon dismissal. Please know that messages left after 1:45 pm may not get to the students.

Bicycles:

Students who bring bikes to school must keep them locked up in the bike stand during school hours. By law, all students must wear a helmet. Students are not permitted to ride bikes on school grounds during the school day.



Computer Policy:

Students at M.V. Beattie Elementary have access to Chromebooks and iPads, as well as a Viewsonic board. All computers have access to the Internet.

Students primarily use the school computers for word processing, reinforcing education activities, researching projects and creating slide shows.

1. Students are NOT PERMITTED to use personal devices at school. (ipods,ipads, phones, Smart watches, etc).
2. Students may not access Instagram, Snapchat, Facebook, or other social media sites.
3. Students should only print materials requested by their teacher.
4. Parents must give permission for access to District Cloud services, in order for students to use Microsoft TEAMS and other Microsoft apps as part of their communication with teachers.



School Web Site:

M.V. Beattie continues to develop its web site. You can keep up to date at www.mvb.sd83.bc.ca. You can find research information, PAC information, upcoming events information and M.V. Beattie information and history.



Cold Weather Policy:

Students stay healthier and learn better if they go outside for fresh air during play times and before and after school. Students are expected to play outside during their breaks if the weather permits. In winter months it is important that children are dressed in gloves, toques, winter boots and warm coats. If the temperature is below minus 10°C, or if it is excessively wet or windy, students will be permitted to stay in during break times. The Principal will decide whether conditions indicate that students should stay indoors. **Please do not send notes asking students to stay inside because they are sick.** If students are too sick to go outside, they should remain at home until they are healthy.



Medication:

Staff are not permitted to administer medication to students without parents completing the appropriate forms at the school office.

Bus Schedule:

Our school is served by two bus runs. Parents are asked to contact the school or transportation office (250-832-9415) for information on bus routes and schedules.

Bus Policy:

To ensure passenger safety, the School District has strict guidelines for behaviour on buses. Students are provided transportation courtesy of our School Board. This privilege should not be taken lightly. It is a privilege, NOT a right.

- Only **registered** students may ride the bus.
- The Bus Driver's first concern is safety. They must be always obeyed.
- Students are expected to **sit quietly** while riding on the bus. (No swearing, shouting, or throwing things-no feet in the aisles.)
- Eating is not allowed on the school bus.
- A student **must** bring a note from home or the school office if they wish to get off at a different stop.
- Kindergarten students **must** be met by a parent/guardian/designate at their stop for their own safety, or the student will be returned to the school.



Activities:

M.V. Beattie offers several activities for students to experience and learn physical activities. Many of these activities are supported by our PAC.

Winter Recreation Program:

In the winter, all students Grades 4, 5, and 6 are strongly encouraged to participate in our Winter Recreation Program (snowboarding, skiing, skating). Fees will be requested to support this activity.

Ice Skating Program:

All classes will have the opportunity to go skating three times (usually in November or January) on dates which will be circulated in a newsletter. Parent volunteers are much appreciated for these sessions to assist with skate tying! We ask that everyone (students and parents) wear a helmet for safety and role model reasons.



Skating aides are not allowed on the ice for safety reasons.

Swim Program:

All classes have the opportunity to go swimming and receive swim instruction for four-five days in May or June.



Extra-Curricular Activities:

Sports: M.V. Beattie actively participates in all School District #83 sporting events, and has a proud history of athletic excellence and sportsmanship. The following are the seasons and sports:

- September-November -Volleyball
- January-February -Basketball
- April -Cross Country Running
- May -Track and Field

In addition, on a year-by-year basis, staff and students organize many extra-curricular activities such as intramural floor hockey, football, mountain biking, golf, talent show, sewing clubs, art club, spirit days, recycling etc.

Healthy Schools Nutrition Policy:

M.V. Beattie will use the Ministry of Education's Guidelines to determine which foods and beverages are available to students and under what circumstances. For example, our policy will include "Guidelines for food and beverage sales in B.C. school – Revised 2013" for products that are sold to students and the Canadian food guide for food that is served but not sold to students. The policy will include hot lunch days, food for fundraising, breakfast and lunch programs, sporting events or other school sponsored events and food used as a reward.

School Goals:

As a school community we meet each year to develop our school goals. For the 2026-2027 school year, we will continue to focus on improving literacy and numeracy at all grade levels. Of course, we will continue to maintain our efforts on all subject area as well. Watch our newsletters and class notes about the many initiatives we will be using in the coming months.

M.V. Beattie Elementary Code of Conduct

This applies while at school, at school-related activities, and in other circumstances where engaging in the activity will have an impact on our school environment.

At M.V. Beattie we believe:

- * Be Respectful
- * Be Responsible
- * Be Safe



The B.C. Human Rights Code:

M.V. Beattie Elementary School upholds the values of the British Columbia Human Rights Code by respecting the rights of all individuals and complying with laws that prohibit discrimination. This includes protection from discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, or sexual orientation.

These protections apply to all aspects of the school environment, including services, facilities, and communications.

The school takes seriously any behaviour or communication that is discriminatory and is committed to addressing such actions.

Discipline for inappropriate behaviour

This progressive process starts in the classroom with an individual conversation or correction by the classroom teacher. If the behaviour continues, the classroom teacher will contact home and discuss the situation with the parent. Having tried the above procedures for behaviour management, the student will be referred to the school administration and be dealt with as follows:



First referral:

A talk with the Principal and possible documentation filled out by the student and the teacher.

Second referral:

Parent involvement: Typically, a phone call home or possibly a meeting with parents/guardians.

Third referral or more:

Possibly an in-school suspension. The student will have a different break and lunch break if on in-school suspension. Possibly a School Based Team referral to develop a behaviour plan.

Each referral is dealt with on a case-by-case basis depending on the type of referral. If a student has three good months in a row, they can start at #1 if referred for inappropriate routine classroom behaviour. If the problems persist, we will devise additional plans including conferences with parents in the evening, behaviour plans, out of school suspensions, classroom moves and referral to our Behaviour Support Teacher.

May include any of the following depending on circumstances:

- * Restitution, natural and logical consequences
- * Parent/Teacher/Principal/Student Meeting
- * In-school Suspension/Out-of-school suspension
- * School Based Team Meeting

Majors: These behaviours are immediately referred to the Principal.

Office Referral form completed by student and/or staff. Attending adult notifies the Principal verbally as well.

Gather information via all sources including the student. An opportunity is provided for the student to take ownership.

A reminder to the student of the expected appropriate behaviour.

Administration team determines, with those involved (including the student and his/her parent/guardian when appropriate), the course of action to best support the student and our mission statement. Appropriate staff and home informed.

‘May’ include any of the following depending on circumstances:

- * Restitution natural and logical consequences
- * Parent/Teacher/Principal/Student Meeting

- * In-school suspension/Out-of-school suspension
- * School Based Team Meeting referral
- * Suspended to District Hearing

Bottom Lines:

Weapons

Defined as anything used, designed to be used or intended for use in causing death, injury or for the purpose of threatening or intimidating any person. Ex: Knives, Lighters, Laser Pens.

Consequences: Immediate suspension and referral to district.

Drugs & Alcohol

Possession of or under the influence.

Consequences:

- up to 5 days for first incident
- up to 10 months for a second incident

Violence

- ◆ No one is entitled to use violence at our school
- ◆ Violence is not tolerated
- ◆ Harassment, intimidation & bullying may be considered acts of violence

Direct Defiance

Students are expected to follow “clear and reasonable” requests from any adult in the school.

Stealing and Vandalism

If it doesn’t belong to you, leave it alone.

When students are referred to the office for “Bottom Line” rules, School District #83 policy will be followed. Special consideration may apply to students with special needs, if they are unable to comply with this Code of Conduct due to having a disability of intellectual, physical, sensory, emotional, or behavioural nature.

Dress Code:

The board of education of School District No. 83 (Kwaskwaka ne Secwepemcúl’ecw) recognizes that a student’s choice of dress can form an important part of their self-identity. The guiding principle regarding suitable student dress is that which fosters inclusivity and respect for others. Students must not wear clothing which undermines the District’s commitment to safe and inclusive learning environments. This includes:

- Clothing that depicts the use of tobacco, drugs or alcohol, cannabis, or any other age-restricted substance;
- Clothing that advocates illegal activity;

- The wearing of clothing, insignias, symbols or adornments that denigrate or depict hatred of a person or persons, including, but not limited to, clothing that denigrates or depicts hate based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity and/or expression, or age.
- Clothing which contains profanity, pornography, or obscene images.

The Students Remaining on School Grounds:

Due to the city location of our school, students sometimes want to go to local stores, etc. We have a responsibility to ensure the safety of all our students. For this reason, no elementary students at our school (or in the district) are permitted off school grounds. Parents often write notes asking for their children to go to the local store for lunch, etc. We cannot honour these requests for safety reasons. Students who regularly go home for lunch may do so (parents should make these arrangements known to the school Principal).

Restitution:

Our school believes in the philosophy of restitution which recognizes that all people make mistakes. We work with students to identify the mistakes they have made, identify the reasons, and to find ways to ‘fix’ their mistake or to make it better. This does not mean that there are not consequences for behaviour, but it is about students accepting responsibility and making it right. The key for restitution lies in each student accepting responsibility for their own actions. This is successful when supported at home.

Student Conduct Policies & Parents:

We recognize the importance of you as parent/guardian in your child’s education and the teaching of appropriate behaviour. We welcome your input to the above policies (via the PAC, or in direct consultation with the school Principal).

Please ensure that you have reviewed the Guidelines for School Conduct, discipline and homework information as outlined in this handbook with your child.

I have discussed these guidelines with my child.

Parent/Guardian’s Signature: _____

Child’s Signature: _____

Date: _____



Kwaskwaka ne Secwepemcú'ecw School District No. 83

Communicating With Your School A GUIDE FOR FAMILIES

Developed jointly by SD83 and the SD83 District Parent Advisory Council

Ways to Build a Positive Relationship with Your Child's School

Be Involved

- Support and work with your child's teacher(s)
- Participate in your school's Parent Advisory Council (PAC)
- Attend school events and activities
- Offer to help in the classroom
- Support your child's learning at home
- Stay informed of your child's progress at school

Communicate

- Take opportunities to get to know the people who work with your child
- Ask your child about their school day
- Keep the school informed about issues that may affect your child by reaching out directly to the school, first, to problem-solve
- Don't wait for a small problem to become a large concern; your voice matters
- Stay updated on school activities via the school website and social media

Resolving Issues and Concerns

- **Make an appointment** - Making an appointment ensures concerns can be heard without distractions. Everyone should be informed, in advance, of who will attend the meeting.
- **Be Specific** - Communicate clearly about the concern. Making notes may help clarify your thoughts. Keep focused on what is best for the student. Collaboration is the key to success and both parents and staff are interested in the child's success.
- **Be Respectful** - Stay calm and be polite. Listen to everyone. Try to see the issue from the other person's perspective and be prepared to explore various solutions. Confidentiality is important.
- **Be Patient** - Give the process a chance to address the concern at each step before proceeding to the next step. Keep a record of actions taken.
- **Be Transparent** - Confirm that everyone understands the decision reached and any timeline involved.

Guidelines for Families to Follow When There is an Issue or Concern

- 1 Start with the staff member whose action has given rise to the issue or concern.
- 2 If the issue is not resolved, contact the school's principal or vice principal.
- 3 If the issue is still not resolved, contact the District Education Support Centre at 250-832-2157 and connect with a Family of Schools Lead.
- 4 If after working through the steps above, you have not received a decision or you disagree with the decision, depending on the nature of the issue you may be able to appeal to the Board of Education under Section 11 of the School Act: [Policy 220](#).

Other sources of support and guidance are your Parent Advisory Council (PAC) or the District Parent Advisory Council (DPAC). Your school office can provide you with the names of your school's PAC executive. The DPAC executive can be reached at: sd83dpac@gmail.com.